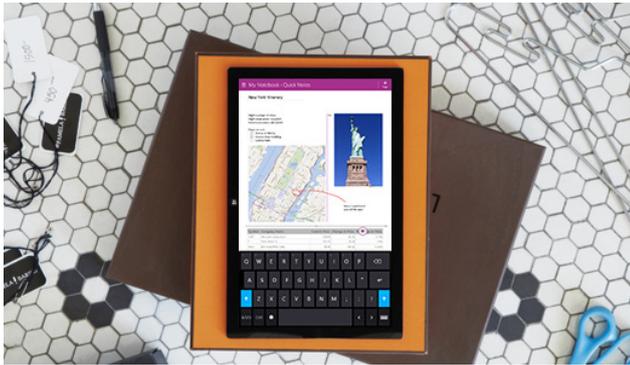




Why choose Office 365?



There's only one Office

Your business demands the best. Microsoft Office is the gold standard in office productivity software and offers a no compromise solution for your business needs. For over 20 years, Microsoft Office has revolutionized the way over a billion people around the world work and collaborate. With Office 365, Microsoft now offers the most complete cloud productivity service available today, combining the desktop version of Office with advanced enterprise capabilities to allow businesses of all sizes to transform the way they work.

Why choose Office 365?



Work Together, Better

Collaborate in Real Time: With rich, real-time co-authoring you and your team mates can work on important files at the same time and track the changes being made. For even more effective online working sessions, start an HD Video Call with other contributors using Skype for Business, right from within your document.

Find what you need: Now you can search for information at work just as easily as you do on the internet. With Office 365, all your organisation's documents are securely stored in the cloud so you can quickly find what you need across sites, notes, documents, videos, people, or conversations. Don't worry about coming up with the perfect keywords; pinpoint exactly what you need.

Stay on track, deliver on time: Office 365 can make your life easier by helping you organise teamwork around common milestones. Assign people tasks that can be tracked and prioritised, while you keep an eye on important details with a real-time project summaries and alerts.



Anywhere Access

Out of the office? No problem. Office 365 is designed to help you stay productive from any location, on any device. In short, your files, info, settings and applications aren't stuck on any single PC or device; instead they're stored in the cloud and available to access from all of your devices, even if you're offline. Work together across teams and across the globe. Instead of lots of people creating multiple versions in different places, everyone can work on the same documents even at the same time.



Worry Free IT

Office 365 provides peace of mind that the services you need are available and secure at all times. Our market leading 99.9% uptime guarantee is financially backed, letting you focus your IT resources on more important projects. Additionally, because Office 365 is always on, it can be set up and deployed companywide in minutes, with your users taking control of their own preferences.

Why choose Office 365? *continued*



Always Up-to-Date

Automatic upgrades: Once you're on Office 365, you'll never have to upgrade again. Updates are automatic and unobtrusive, helping keep your organisation safe and productive with the most up-to-date versions of Excel, PowerPoint, Outlook, OneNote, Publisher, Access, Skype for Business, and more for your PC.

Stay in the know: Get real-time availability, status, photos and location information with enhanced instant messaging to connect efficiently and effectively. Make voice calls through your computer to other users inside or outside your organisation using Skype for Business or Skype.

Work on the latest version: All your files are automatically saved online, even the ones on your PC, so it's easy to access, edit, and share your latest version on the go. With built in Automatic Versioning, you can keep track of changes and even revert to an earlier version.



Security

Office 365 offers robust, built-in security features that empower organisations.

No Data Mining: Office 365 does not build advertising products out of customer data. We don't scan your email or documents for building analytics, data mining, or advertising, or to improve the service.

Your data belongs to you: Office 365 customers know where major Office 365 data centers are located, who can access that data, and under what circumstances that data can be accessed.

Independently verified: Microsoft Office 365 is compliant with world-class industry standards, including ISO 27001, EU Model clauses, HIPAA BAA, and FISMA, and it is verified by third-party auditors.